

**West Michigan Academy of Environmental Science
Board of Directors
4463 Leonard NW Walker, MI 49534
Dr. Philip A. Wheeler Environmental Center
October 9, 2018 - 6:00 PM
Regular Meeting**

Minutes

1. Call to Order

The meeting was called to order at 6:01 p.m. by board President, P. Vandersluis.

2. Roll Call

Present:

P. Vandersluis President
M. Smith Vice-President
J. Lesperance Member
K. Hunt Secretary
P. Wheeler Treasurer Arrived 6:08 p.m.

Not Present:

3. WMAES Mission Statement

P. Vandersluis read aloud the Mission Statement.

4. Public Comment for Agenda Items Only – No Comments

5. Approval of Agenda

Moved by M. Smith and supported by K. Hunt to approve the agenda as presented.

Yes (4) No (0) Motion Carried Unanimously.

P. Wheeler Arrived – 6:08

6. Approval of Minutes of the Regular September 11, 2018 Regular Meeting

Moved by J. Lesperance and supported by M. Smith to approve the minutes, of the Regular Meeting held on September 11, 2018 as presented.

Yes (5) No (0) Motion Carried Unanimously

7. Correspondence

- CMU's Response to Contract Amendment Request
- Letter from Jim Dunkerton Regarding Bus
- NCIS - Policies

8. Finances

A. 2017-18 Audit Review – Maner Costerisan

Moved by P. Wheeler and supported by K. Hunt to approve the 2017- 2018 audit as presented.

Approved: 5 Ayes, 0 Nays

B. September 2018 Financial Statements

Moved by J. Lesperance and supported by P. Wheeler to approve the financial statements for September 2018.

Yes (5) No (0) Motion Carried Unanimously

9. New Business

A. Outdoor Bound Club

Moved by P. Wheeler and supported by J. Lesperance to approve the Outdoor Bound Club program as presented by Rob Barrett, Science Dept Head; HS Science Teacher.

Yes (5) No (0) Motion Carried Unanimously

B. Budding Botanist Grant

Moved by K. Hunt and supported by J. Lesperance to approve the Budding Botanist Grant Application.

Yes (5) No (0) Motion Carried Unanimously

C. STEAM Challenge Grant

Moved by P. Vandersluis and supported by J. Lesperance to approve the Steam Challenge Grant to be awarded to Rob Barrett.

Yes (5) No (0) Motion Carried Unanimously

D. Parent Power Team Bank Account

Moved by P. Wheeler and supported by M. Smith to approve the Resolution for Determining Depositories for Various Funds and Authorized Signatories for various accounts which specifies who has signing authority for the West Michigan Academy of Environmental Science Parent Organization Account held in Fifth Third Bank.

Yes (5) No (0) Motion Carried Unanimously

10. Old Business

A. Enrollment – Fall Count Day Report

Fall Count Day K-12 – 822
+64 from previous year
+34 over budget enrollment of 788

B. Capital Projects Update

a) Maintenance Building

Still waiting on response from the State

b) Early Childhood Center

Site plans are being reviewed by Walker Planning Commission on Wednesday, October 17. They have indicated that they will require an updated Traffic Study. Retention Pond will need to be enlarged to meet engineering specifications.

C. Strategic Planning

Board will be meeting on Tuesday, October 16 to conduct a strategic planning session.

11. Other Business

12. Management Company Report – Information Only

- Provided Board Members with a magnet listing the upcoming BDS dates
- Encouraged the Board to have an agenda item for discussion following the CMU webinars.

14. Net Regular Board Meeting: 6:00 p.m., Tuesday, November 13, 2018

15. Adjournment

Board President, P. Vandersluis adjourned the meeting at 8:00 p.m.

I certify that, to the best of my knowledge, the foregoing proposed minutes of the October 9, 2018 Regular Board Meeting are accurate and correct.

Jayme Lesperance

Board Secretary
November 14, 2018